

## 2017-2018 CLA Schedule By Location

### WEBINAR

9/13/17	Know Your Numbers - Part 1: Purpose: Living Your Values, Vision and Mission	1.5 hours
10/4/17	Know Your Numbers - Part 2: People: Building a Strong Team of Staff and Volunteers	1.5 hours
11/13/17	Know Your Numbers - Part 3: Performance: Measuring Your Impact for Sustainability	1.5 hours
12/6/17	Know Your Numbers - Part 4: Promote: Effectively Telling Your Story to the World	1.5 hours

### DEKALB COUNTY COMMUNITY FOUNDATION

10/12/17	Grant Writing - Part 1: Skills and Secrets	Afternoon
10/25/17	Grant Writing - Part 2: Grant Writing 200	Full Day
4/3/18	Strategic Thinking and Planning for Small Organizations	Afternoon

### GIVING DUPAGE

9/22/17	Are You the Perfect Board Member? What You Need to Know In Order to Lead and Govern	Afternoon
11/4/17	Are You the Perfect Board Member? What You Need to Know In Order to Lead and Govern	Morning
2/1/18	Strategic Planning - Issue Based and Directed	Full Day
2/8/18	Grant Writing - Part 1: Skills and Secrets	Morning
2/15/18	Grant Writing - Part 2: Grant Writing 200	Full Day
2/28/18	Are You the Perfect Board Member? What You Need to Know In Order to Lead and Govern	Evening
2/28/18	Executive Director 101 - Nuts & Bolts	Full Day
3/15/18	Measuring Your Nonprofit's Effectiveness	2 hours
6/7/18	Social Media - Connecting Agencies or Governments and Constituents	Morning
6/25/18	Nonprofits and Community Engagement-Tools and Techniques for Connectedness	Full Day

### NIU-HOFFMAN ESTATES

10/5/17	Government Communications 101: From Traditional Communications Tools to Popular Social Media Techniques	Full Day
4/12/18	Engineering for Non-Engineers: Infrastructure & Design the Questions to Ask	Morning

### NIU-NAPERVILLE

9/27/17	Participatory Budgeting - Engaging the Public in Public Decision Making	Morning
10/19/17	Collective Bargaining: Labor and Management Relations	Morning
11/2/17	New Civics and the Impact of Globalization	Full Day
11/15/17	Community Surveys: How, When, & Why	Morning
12/12/17	An Introduction to Effective Performance Measurement & Performance Management for Public Organizations: What's The Difference? Why Are These Terms Confused & How Are They Related?	Morning
1/10/18	Performance Measures & Organizational Change	Morning
1/16/18	Effective Presentations and Public Speaking	Afternoon
4/24/18	The Lost Art of Listening	Afternoon
4/25/18	Constructing Performance Measures	Morning
5/10/18	Employment Law – Nuts & Bolts: Common Pitfalls and Ways To Minimize Liability Wage/Hour & Benefits Law	Morning
5/22/18	I.T. Checkup or Total Reconstruction?	Morning
5/31/18	High Reliability Organizations: Are You at the Forefront of This Emerging Designation Where Failure Is Not A Viable Option?	Morning
6/5/18	Leadership Lessons: Trying Times Demand Sound Leadership	Full Day
6/20/18	Improving Intergovernmental Relations/Partnerships with Local, Regional, State and Federal Agencies	Morning
6/21/18	Strategic Planning: The Basics	Afternoon